



ANDREW M. Cuomo
Governor

PATRICK A. MURPHY
Commissioner

FRANCIS J. NERNEY, JR.
State Fire Administrator

August 6, 2020

The Office of Fire Prevention and Control (OFPC) is currently accepting resumes for the State Fire Instructor (SFI) and the State Fire Skills Instructor (SFI-S) positions in Columbia County. SFIs and SFI-Ss are at-will employees who serve at the pleasure of the State Fire Administrator of the New York State Division of Homeland Security and Emergency Services, Office of Fire Prevention and Control and are responsible for providing training in New York State.

STATE FIRE INSTRUCTOR REQUIREMENTS

Duties

The SFI will be responsible for the delivery of outreach training courses. SFI duties may include, but are not limited to:

- Act as the lead instructor for OFPC training courses
- Act as an additional instructor for OFPC training courses
- Complete administrative paperwork pertaining to course administration, pay, travel reimbursement and issued equipment
- Perform skills associated with assignment
- Wear a Self-Contained Breathing Apparatus
- Attend instructor authorizations, instructor development and annual training programs
- Maintain state issued equipment
- In addition to all duties listed for State Fire Instructor - Skills

Minimum Qualifications

- Five years' experience as a firefighter
- Have at least two years' experience as an instructor of routine fire training skills at the company officer level or higher
- Current firefighter physical certification
- Have completed the following courses in the State Fire Training Program (or equivalent training program)*
 - Firefighter 1; or National Certification NFPA 1001 Firefighter 1; or Equivalent
 - Apparatus Operator - Pump; or Truck Company Operations; or Pump Operator; or Ladder Company Operations; or Fire Apparatus Driver/Operator National Certification
 - Introduction to Fire Officer; or Fire Officer I; or Fire Department Management and Operations; or Preparing for Command; or Fire Officer I National Certification
 - Fire Service Instructor I; or Fire Instructor I National Certification; or Equivalent
- *Depending on an individual's qualifications, equivalencies may be granted on a case by case basis
- *Appropriate certificates from IFSAC or Pro Board

STATE FIRE INSTRUCTOR – SKILLS REQUIREMENTS

Duties

The SFI-S will focus on practical skills performed by students during training programs including skills practice, skills testing and evaluation sessions. SFI-S will support Lead SFIs in the delivery of training courses. SFI-S duties may include, but are not limited to:

- Demonstrate skills to students in either classroom or training ground settings
- Serve as hands on instructor for skills practice during a training program
- Evaluate skills in a course testing environment
- Serve as evaluator for national certification testing
- Non-lecture/administrative related duties as assigned by the lead SFI i.e.: training ground set up prior to class, training prop set up prior to class, clean up and tear down of props and grounds after class
- Serve as secondary safety officer for training evolutions
- SFSIs will not be responsible for course administration paperwork and will not perform lecture components of courses

Minimum Qualifications

- Five years' experience as a firefighter
- Have at least two years' experience as an instructor of routine fire training skills at the company officer level or higher
- Current firefighter physical certification
- Have completed the following courses in the State Fire Training Program (or equivalent training program)*
 - Firefighter 1
Equivalents: National Certification NFPA 1001 Firefighter 1
 - Principles of Instruction
Equivalents: Fire Instructor 1, National Certification NFPA 1041, Fire Instructor 1
- *Depending on an individual's qualifications, equivalencies may be granted on a case by case basis
- *Appropriate certificates from IFSAC or Pro Board

HOW TO APPLY

Please submit your resume and letter of intent to Mackenzie.Jewell@dhses.ny.gov no later than close of business on August 28, 2020. If you have any questions please contact FPS Mackenzie Jewell via email at Mackenzie.Jewell@dhses.ny.gov.