



KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

JAMES B. CABLE
State Fire Administrator

04/05/2025

The Office of Fire Prevention and Control (OFPC) is currently accepting resumes for the State Fire Instructor (SFI) and the State Fire Skills Instructor (SFI-S) positions in **Columbia, Greene and Rensselaer** counties. SFIs, and SFI-Ss are at-will employees who serve at the pleasure of the State Fire Administrator of the New York State Division of Homeland Security and Emergency Services, Office of Fire Prevention and Control and are responsible for providing firematic training in New York State through the State Fire Training Program.

STATE FIRE INSTRUCTOR REQUIREMENTS

Duties

The SFI will be responsible for the delivery of State Fire training courses. SFI duties may include, but are not limited to:

- Act as the lead instructor for OFPC training courses for which they are authorized
- Act as an additional instructor for OFPC training courses for which they are authorized
- Provide lecture instruction to students
- Demonstrate and instruct skills to students
- Wear a Self-Contained Breathing Apparatus
- Evaluate student written course testing
- Evaluate student skills for course testing
- Evaluate candidate skills for national certification testing
- Set up and tear down of training ground and props prior to, and after, class
- Attend instructor authorizations, instructor development, and annual training programs
- Complete administrative paper and computer work pertaining to course administration, pay, travel reimbursement, and issued equipment
- Maintain state issued equipment

Minimum Qualifications

- Five years' experience as a firefighter
- Have at least two years' experience as an instructor of routine fire training skills at the company officer level or higher
- Current firefighter physical certification
- Have completed the following courses in the State Fire Training Program (or equivalent training program) *
 - Firefighter 1; or Firefighter 1 National Certification; or Equivalent
 - Apparatus Operator - Pump; or Truck Company Operations; or Pump Operator; or Ladder Company Operations; or Fire Apparatus Driver/Operator National Certification; or Equivalent
 - Fire Officer I; or Fire Department Management and Operations; or Preparing for Command; or Fire Officer I National Certification; or Equivalent
 - Fire & Emergency Service Instructor I; or Fire Instructor I National Certification; or Equivalent

*Depending on an individual's qualifications, equivalencies may be granted on a case-by-case basis

*Appropriate certificates from IFSAC or Pro Board

STATE FIRE INSTRUCTOR – SKILLS REQUIREMENTS

Duties

The SFI-S will be responsible for supporting SFIs with skills training during the delivery of outreach training courses. SFI-S duties may include, but are not limited to:

- Act as an additional instructor for OFPC training courses for which they are authorized
- Demonstrate and instruct skills to students
- Evaluate student skills for course testing
- Evaluate candidate skills for national certification testing
- Set up and tear down of training ground and props prior to, and after, class
- Attend instructor authorizations, instructor development, and annual training programs
- Complete administrative paper and computer work pertaining to pay, travel reimbursement, and issued equipment
- Maintain state issued equipment
- *SFI-Ss will not be responsible for course administration paperwork, will not perform lecture components of courses, and will not participate in live fire evolutions

Minimum Qualifications

- Five years' experience as a firefighter
- Have at least two years' experience as an instructor of routine fire training skills at the company officer level or higher
- Current firefighter physical certification
- Have completed the following courses in the State Fire Training Program (or equivalent training program) *
 - Firefighter 1; or Firefighter 1 National Certification; or Equivalent
 - Principles of Instruction; or Fire & Emergency Services Instructor 1; or Fire & Emergency Services Instructor 1 National Certification; or Equivalent

*Depending on an individual's qualifications, equivalencies may be granted on a case-by-case basis

*Appropriate certificates from IFSAC or Pro Board

HOW TO APPLY

Please submit your resume and letter of intent to Daniel.Hickey@DHSES.NY.Gov no later than close of business on **5/15/2025**. In the subject line include CANVAS and the county you would be most interested in working in i.e.. (CANVAS Greene). If you have questions, please contact TAD FPS Daniel Hickey via email at Daniel.Hickey@DHSES.NY.gov