



# Columbia County Sheriff's Office

Office of Professional Standards



## COMPLAINT FORM

**\*\*Your name and contact information is required.** Any anonymous or incomplete forms will **not** be accepted. Please fill out as much information as possible, and be as detailed as you can when completing this form\*\*

**Name of Individual filing complaint** \_\_\_\_\_

**Address** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Optional Information:**

The following information is being collected for statistical purposes and is entirely optional. The completion of this information will not in any way affect the outcome of the investigation.

Gender \_\_\_\_\_ Race/Ethnicity \_\_\_\_\_ Occupation \_\_\_\_\_

**Identification of Sheriff's Office Employee(s) involved in incident, if known:**

Name \_\_\_\_\_ Shield No. \_\_\_\_\_ Vehicle # \_\_\_\_\_

Description of Employee: Gender: \_\_\_\_\_ Race/Ethnicity \_\_\_\_\_ Uniformed? \_\_\_\_\_

Name \_\_\_\_\_ Shield No. \_\_\_\_\_ Vehicle # \_\_\_\_\_

Description of Employee: Gender: \_\_\_\_\_ Race/Ethnicity \_\_\_\_\_ Uniformed? \_\_\_\_\_

**Witnesses to the incident and/or individuals with relevant knowledge. Provide Names, Addresses and Phone Numbers**

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\_\_\_\_\_

**Person assisting in completing this complaint (If any):**

Name \_\_\_\_\_ Agency/Affiliation \_\_\_\_\_

Address \_\_\_\_\_ Phone No. \_\_\_\_\_

**Details of the Complaint**, include circumstances of Police contact (Attach additional pages if needed):

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I realize that it may be necessary in the investigation of this complaint for me to meet with Officials of the Columbia County Sheriff's Office to discuss this complaint. I understand that if my complaint results in a legal proceeding, that my testimony at such proceeding may be needed, and I hereby agree to make myself available if required to do so.

By signature below, I declare and affirm the statements I have made herein are true and correct under penalty of perjury.

**\*NOTE:** False statements made herein are punishable as a **Class A Misdemeanor**, pursuant to section 210:45 of the New York State Penal Law.

\_\_\_\_\_  
Signature / \*Electronic Signature

\_\_\_\_\_  
Date

\*The Electronic Signatures and Records Act (ESRA) provides that "signatures" made via electronic means will be legally binding just as hand-written signatures now are.