

Title VI – Civil Rights Complaints

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance. Columbia County Transportation along with the Federal Transit Administration is committed to using non-discriminatory practices in the bus service.

If you believe you or others:

- have been discriminated against due to race, color, or national origin,
- have been excluded from participation in or denied the benefit of, or;
- have been subject to discrimination under any Columbia County Transportation service, program or activity.

You have the right to register a Title VI Civil Rights complaint. Please return completed form to:

_____, Transportation Director
Columbia County Transportation
401 State Street, Hudson, NY 12534
E-mail: _____@columbiacountyny.com
Phone number for a Title VI complaint: (518) 828-2031.
Website: www.columbiacountyny.com

Columbia County Transportation, through its Transportation Director, will respond in writing to the person filing a Title VI complaint within 5 business days. If Columbia County Transportation's investigation determines that the complaint involves discrimination covered by Title VI; within twenty working days, a report on the complaint will be completed and mailed to the complainant.

The report will document the violation, the actions that will be taken to comply with the provisions of Title VI and the appeal procedure.

Also, you have the right to file your Title VI complaint directly with the Federal Transit Administration within 180 days of the alleged event:

Federal Transit Administration
Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor-TCR
1200 New Jersey Avenue, SE
Washington, DC 20590

Columbia County Transportation will make reasonable modifications to its policies, practices or procedures when requested to do so by individuals with disabilities when such accommodations are necessary to avoid discrimination on the basis of disability.

Requests for accommodations will be considered on a case-by-case basis and may be denied if:

- Granting the request would fundamentally alter the nature of the service, programs or activities;
- Granting the request could create a direct threat to the health or safety of others;
- Without such modifications, the individual with a disability is otherwise able to fully use the authority's services, programs or activities for their intended purpose.

COMPLAINT FORM

Columbia County Transportation is dedicated to ensuring that no person is excluded from participation or denied benefits of services on the basis of race, color, national origin, disability, sexual orientation, or other protected status, as provided by Title VI of the Civil rights Act of 1964 and as amended, and prohibits discrimination against people with disabilities The Americans with Disabilities Act (ADA) of 1990 as provided by and as amended.

Complaints must be filed within 180 days from the date of the alleged discrimination with the following information provided to assist in processing.

If you require assistance in completing this form, please contact Columbia County Transportation by calling (518) 828-2031.

CONTACT INFORMATION					
Name:					
Address:					
City:		State:		Zip:	
Phone:		Email:			
Name of Complainant (s) (if someone other than reporter):					
Address (if someone other than reporter):					
Phone (if someone other than reporter):					
Email (if someone other than reporter):					

Which reason best describes the alleged discrimination that took place? (Please check one)	
Race	
Color	
National Origin	
Disability	
Sexual Orientation	
Other Discrimination/Allegation <i>(please explain in detail)</i>	

Description of Complaint:

Incident Date:		Incident Time:		Vehicle Number:		Bus Route Name:	
Incident Location:				Staff Name(s) & Title(s)			

