

## PINE HAVEN COMMITTEE

October 20, 2009

### PRESENT:

Lawrence Andrews, Chairman  
Lynda Scheer  
Bart Delaney Jr.  
James Keegan  
John Rutkey  
Valerie Bertram  
Edward Cross

### ABSENT:

Margaret Robertson-notified  
Thomas Dias-notified  
John Musall-notified

### ALSO PRESENT:

Alberta Cox, Deputy Clerk  
Arthur Proper  
Nancy Marissco

PRESS: 1

Chairman Andrews called the meeting to order at 6:15 pm.

Census Statistics: A. Proper advised the Committee on the census update for September with 98% occupancy. Discussion ensued regarding admissions and discharges at the Pine Haven Home.

Overtime Costs: The overtime cost and hours have continued to trend down. Thru recent hires and less reliance on per-diem help, the costs have gone down.

Subcommittee Report: Chairman Andrews went over the final report from Dave Robinson, Commissioner of Public Works, who developed the report from the work done by the Pine Haven Subcommittee since it began in March. Motion to approve the recommendation of the Pine Haven Subcommittee Report to pursue construction of a new nursing home on the current Pine Haven campus, and to proceed with making the application for a Certificate of Need (CON), was made by J. Keegan and seconded by B. Delaney Jr. With a unanimous vote, motion carried.

The Chairman added his thanks to the Pine Haven Subcommittee members for their very thorough work and input on all aspects of this project. He also extended a special thanks to David Robinson for the work he did in helping the Pine Haven Subcommittee. Chairman Andrews also handed out an attachment to the Report and requested the absent committee members receive a copy.

**Resolution Request:** Authorization to proceed with making an application for a Certificate of Need for a new nursing home to be located at the existing site. Motion to approve was made by J. Rutkey, seconded by L. Scheer, motion carried.

**Resolution Request:** Authorization to hire a professional accounting firm to assist with the CON and review the current Pine Haven fee schedule and recommend the adjustments that should be considered to defray capital building costs. Motion to approve was made by L. Scheer and seconded by B. Delaney Jr., motion carried.

**Resolution Request:** Authorization to prepare a Request for Proposal to hire and architect to assist with the programming of a new nursing home facility. Motion to approve was made by J. Keegan, seconded by J. Rutkey. Motion carried.

**Resolution Request:** Authorization for the Administrator to execute Provider/Rate Agreements, after County Attorney review, without receiving Pine Haven Committee approval.

Chairman Andrews wants to establish and appoint the following Subcommittee to continue to visit various nursing homes, work with a professional accounting firm to assist with developing the CON, Assist an Architect with the programming of a new nursing home facility and investigate options for the sale of the present nursing home. The appointments are: Larry Andrews, James Keegan, Lynda Scheer,

Thomas Dias, Bart Delaney Jr., the Chairman or Deputy Chair of the Board of Supervisors, David Robinson, and Arthur Proper.

Lynda Scheer wanted to express her thanks to the Pine Haven Subcommittee and David Robinson for all the work that was put into this very important project.

Arthur Proper added that the staff have been notified of the decision and are excited, as well as the residents of nursing home.

Arthur Proper handed out a chart on Quality Indicators and explained how the process work and how it helps to identify problems that need to be focused on.

Motion to move in EXECUTIVE session at 6:36 pm was made by B. Delaney Jr., seconded by J. Keegan, motion carried.

Reason was for Personnel issues.

Motion to return to REGULAR session at 7:02 pm was made by J. Keegan, seconded by B. Delaney Jr., motion carried.

With no other business, motion to adjourn at 7:04 pm was made by J. Rutkey, seconded by L. Scheer, motion carried.

