

**BUILDINGS/FACILITIES COMMITTEE**

**November 23, 2009**

**PRESENT:**

**Roy Brown, Chairman**  
**Lawrence Andrews**  
**Bart Delaney, Jr.**  
**George Jahn**  
**Leo Pulcher**  
**John Rutkey**  
**Raymond Staats**  
**James Keegan**

**ABSENT:**

**Richard Keaveney, notified**  
**Douglas McGivney, notified**  
**Joseph Finn**  
**Margaret Robertson, notified**

**ALSO PRESENT:**

**Gail DiCosmo, Clerk**  
**David Robinson**  
**Philip Williams**  
**Dean Knox**  
**Thomas Dias**  
**John Musall**  
**Matt delaHoussaye**

**PRESS: 1**

**Chairman Brown called the meeting to order at 5:01 PM.**

**FACILITIES: D. Robinson**

**WORK SCHEDULE: Reviewed**

Routine maintenance continues at the Airport and Solid Waste Stations  
Final mowing and leaf cleanup has been done at most County properties  
Copy paper continues to be picked up from stock at Ockawamick and delivered to designated locations  
On daily basis numerous work requests are completed at Pine Haven  
DA has been completely moved into 325 Columbia St. office space (effective 11-9-09)  
Assisted Data Processing moving printers into new DA offices  
Assistance has been provided to Board of Elections during election time, ie. Moving voting machines, setting up furniture, etc.  
Routine cleaning is being done at Philmont Nutrition and Sons & Daughters of Italy  
New office space is being constructed (in former Solid Waste office area) at 401 for Civil Service and Human Resources  
Boxes have been moved for the Health Dept., OFA and Central Service  
A breezeway at the Airport has been torn down and rebuilt  
Diesel fuel pumps have been repaired for Highway  
Numerous toilets have been repaired in various buildings  
A blower fan has been installed on heater at 560 Warren St.  
Preparations have begun for County participation in the annual Winter Walk  
The roof at the Gallatin Transfer Station has been replaced  
Pot holes in parking lot at 401 have been filled  
A computer room at 23B has been painted for Highway  
A roof top vent was repaired and roof coated at PSB  
Water has been turned on at Ockawamick  
Carpets are being cleaned in various depts., as time permits

**PERSONNEL:**

A full-time employee remains out of work on half-pay due to non-work related illness  
A full-time employee is out of work due to emergency surgery – non-work related  
A full-time employee is out of work on workers compensation for shoulder surgery

## **BUILDINGS: D. Robinson**

### **Columbia County Courthouse**

Revised drawings for the Columbia County Courthouse have been sent to the Office of Court Administration on 11/12/09. We are awaiting response from OCA. Hopefully the revisions will be received well and OCA will sign-off on the program drawings thereby allowing the project to proceed to the design phase.

### **325 Columbia Street Renovations**

The DA has completely moved into the 325 Columbia Street building effective 11/9/09.

### **Columbia County Communications / EOC Center**

Comments on the shop drawings for the roof repairs have been forwarded by the Architectural Bureau to Hoosic Valley Contracting on behalf of the County . We are awaiting a revised submission. A final schedule for the work still needs to be developed by Hoosic Valley Contracting. D. Robinson will contact the County Attorney's Office to send a letter to put some pressure on this company to get the job done before it snows, which can be any day now. Deadline dates were submitted by D. Robinson, with no response.

### **Ockawamick**

**The space utilization subcommittee agreed that the design of the Ockawamick project proceed at this time with the following County departments:**

- Planning / Tourism & Economic Development
- Columbia County Economic Development Corp.
- Office for the Aging (administration offices)
- Office for the Aging (nutrition center)
- Central Services (including storage and central printing)
- Public Defender
- Probation Department
- Back-up 911
- Youth Department
- Veteran's Office
- Facilities (administration)
- Reach Center
- County Historian
- Engineering Division; and,
- Other departments as the subcommittee finds appropriate

**Excluded from the design at this time is the Department of Social Services.**

To-date, the subcommittee has interviewed nine architectural firms and has shortlisted those firms to two. The Department of Public Works will contact the two firms that have been shortlisted to obtain a revised scope of services and design fee based upon designing the renovations for the department listing above.

The NYS Dormitory Authority is working with the County to evaluate the capital cost of renovating the Ockawamick building.

**Resolution Request:** Authorization for the Chairman of the Board to execute an agreement with the Unified Court System for court cleaning and minor repairs for State Fiscal Year 2009-2010, motion by B. Delaney, Jr., seconded by L. Pulcher, carried. **Refer to finance.**

A verbal motion was made by L. Pulcher, seconded by L. Andrews to proceed and move forward with the design of the Ockawamick project.

Chairman Brown wanted to thank the Supervisors who will not be with us next year i.e. John Rutkey, George Jahn, Thomas Dias and J. Finn for all their support and input this past year and to all to have a wonderful holiday.

**ECO Grid: M. de la Houssaye:**

They are in the final stages of this contract. Eco-Grid is currently under contract with NYSERDA on the project. Requesting access to have a facility manager provide them with access to the largest owned county bldgs., the Courthouse, 401 State, 325 Columbia and 560 Warren. Their objective is to obtain the following information: nameplate Info, Boiler Make and Model, Year Manufactured, Steam or Hot Water, Btu/Hr. and If multiple Boilers-How many boilers are needed to heat the building on coldest day of Winter, existing data from NYSERDA Flextech reports may be able to take the place of a site visit, a motion was made to allow this inspection by B. Delaney, Jr., seconded by G. Jahn, motion carried. Matt de la Houssaye will work with D. Robinson and R. Pinto to get access to bldgs.

With no further discussion, a motion to adjourn at 5:34 PM by B. Delaney, Jr., seconded by G. Jahn, carried.