

BUDGET AND SALARY REVIEW COMMITTEE
May 26, 2009

Present:
Arthur Baer, Chairman
Douglas McGivney
Lynda Scheer
Philip Williams
Elizabeth Young

Absent:

Also Present:
Jacquelyn Lydon, Asst. Deputy
Kenneth Wilber
John Rutkey
Cathy Hogencamp
William Black
Alice Engel
Kary Jablanka
Ken Schoonmaker
Virginia Martin
Donald Kline
John Davi
David Harrison
Michael O'Leary

Press: 0

Chairman Baer called the meeting to order at 11:05 AM

Emergency Management: W. Black

Discussion regarding T1 budget in regards to the Sheriff's Department, Corrections Department, and Emergency Management.

Discussion of putting funds from all Public Safety Departments into one account and to pay the phone bill (911, Sheriff, Corrections, and all Public Safety Departments).

Chairman Baer stated as long as it is budget neutral.

W. Black to supply K. Wilbur the amount needed to be transferred from each departments account into a single account.

Resolution Request: Requesting authorization for a budget neutral transfer combining all accounts in Public Safety regarding T1 accounts to Emergency Management. Motion by D. McGivney, seconded by L. Scheer. Motion carried.

Discussion regarding items purchased from the EOC grant money. W. Black stated Emergency Services has no line item for office supplies. W. Black believes \$3,000.00 a year will be needed for supplies and an expense of \$600.00 per quarter for toner/cartridges for printer will be needed.

Discussion of supplies used from the Sheriff's Department during the ice storm.

Chairman Baer asked if the money can be transferred from any other line item.

Resolution Request: Requesting authorization to transfer \$1,500.00 from Emergency Management Motorola maintenance line item and establish a .4 account within Emergency Management's budget. Motion by E. Young, seconded by P. Williams. Motion carried.

P. Williams stated there should be one budget for all Public Safety Departments next year.

Chairman Baer stated he believes there should be separate line items for each department do to the separate functions they all carry out. But he believes they could all be consolidated administratively. (Example the Health Department)

Discussion regarding the Health Department and the 828-1212 phone number regarding the swine flu and on call information.

Discussion of the Emergency Management having all phone numbers needed through the county. W. Black to report back to the board with phone numbers they do not have and Chairman Baer will obtain the proper numbers from department heads. W. Black to distribute a memo to all department heads in regards to updating contact information with the Emergency Management department.

D. McGivney stated this update on information should take place annually.

Department of Health: A. Engel

Discussion regarding the position the Health Department is requesting and the qualifications.

Resolution Request: Requesting authorization to abolish the position of Financial Transportation Manager, and create and fill the position of Program Coordinator- Early Intervention, Grade 15, 2009 step 1 salary \$37,814.00. Motion passed in Health Mental Health Committee on May 18th. Motion by D. McGivney, seconded by E. Young. Motion carried.

Discussion regarding the provisional appointment and then the appointment being reachable on the civil service exam.

Civil Service Commission: C. Hogencamp

Discussion regarding additional personnel that may be needed for the summer in the Civil Service Department.

Discussion regarding resolution that are regarding contracts and approved through the County Attorney that may not need to go through Budget and Salary Review Committee.

Chairman Baer believes there should be a guideline regarding what resolutions are needed to come before the Budget and Salary Review Committee.

Discussion of Mental Health in the Jail and funding.

Discussion of Drug Court.

Office for the Aging: K. Jablanka and K. Schoonmaker

Discussion regarding OFA 7 Relief Pool Workers.

Discussion regarding extending the contract with RosaLee Charpentier and what the line item entails.

Resolution Request: Requesting authorization to extend contract with RosaLee Charpentier for Legal Services through the end of 2009. Motion carried through Human Services Committee on May 18th. Motion by E. Young, seconded by L. Scheer. Motion carried.

Discussion regarding inter fund transfers that are budget neutral.

Resolution Request: Requesting authorization to modify the 2009 OFA budget by transferring \$2500 from Professional Services to Postage. Motion carried through Human Services Committee on May 18th. Motion by L. Scheer, seconded by P. Williams. Motion carried.

Resolution Request: Requesting authorization to modify the 2009 OFA budget by transferring \$8325.00 from Professional Services to Vehicle Rental to cover increased leasing cost of two new replacement vehicles. Motion carried through Human Services Committee on May 18th. Motion by E. Young, seconded by D. McGivney. Motion carried.

Resolution Request: Requesting authorization to modify the 2009 OFA budget by transferring \$800.00 from Professional Services Other (AO4429) to Telephone (A04305). Motion carried through Human Services Committee on May 18th. Motion by D. McGivney, seconded by E. Young. Motion carried.

Chairman Baer asked if the grant-in-aid money must be spent before it is reimbursed. K. Jablanka stated Yes.

Resolution Request: Requesting authorization to accept \$10,000 grant-in-aid from Sen. Saland, modify the 2009 OFA budget, and allow the Treasurer to establish appropriate accounts. Motion carried through Human Services Committee on May 18th. Motion by D. McGivney, seconded by E. Young. Motion carried.

Chairman Baer asked the source of the "Last Resort" funds. K. Jablanka stated it was state-aid money that is federally funded.

Resolution Request: Requesting authorization to modify the 2009 OFA budget by adding \$36,193 in additional "Last Resort" weatherization funds. Motion carried through Human Services Committee on May 18th. Motion by D. McGivney, seconded by L. Scheer. Motion carried.

Chairman Baer asked if it would be better to have a cap in money or position number amount in regard to the "pool" of positions. K. Jablanka stated it would be better in money. J. Rutkey discussed the possible problems with the "pooled positions"

Resolution Request: Requesting authorization to maintain staffing level of seven (7) Relief Workers in the Nutrition Program. Motion carried through Human Services Committee on May 18th. Motion by E. Young, seconded by P. Williams. Motion carried.

J. Rutkey discussed the possible process of filling positions when the County is not under a hiring freeze. Discussion of a possible resolution in regards to filling positions that become vacant during the year that are budgeted positions.

Board of Elections: V. Martin and D. Kline

Discussion regarding Board of Election inspector training.

Discussion of HAVA implementations.

Discussion regarding optic scan machines. A question was asked as to whether the machines are certified. V. Martin and D. Kline stated the NYS Board of Elections is looking at the 2010 election for the machines to be certified for the primary.

Discussion regarding the security of the optic scan voting machine cards.

V. Martin and D. Kline proposed the creating and filling of 20 to 25 PT employees to cover the county at all polling sites during the first election that the machines will be used in.

Discussion of training available for the optic scan machines and if grant funding is available.

Motion to enter into executive session to discuss specific personnel at 12:50 PM by E. Young, seconded by P. Williams.

Motion carried.

Motion to leave executive session at 1:31 PM by E. Young, seconded by D. McGivney. Motion carried.

Sheriff's Department: D. Harrison and J. Davi

.2 Purchase: Requesting authorization to purchase 4 Dodge Durangos at a total cost of \$98,464.48. Motion to purchase 2 of the Durangos in July at a cost of \$49,034.74 and 2 in October at a cost of \$49,429.74 by L. Scheer, seconded by E. Young. Motion carried.

Discussion regarding statements made in April's Budget and Salary Review Committee. Amend minutes to state Columbia County Sheriff's Department is doing 20% of the work and the State Police are doing 80% in regards to vehicle and traffic tickets. Motion by L. Scheer, seconded by E. Young

Mental Health Department: M. O'Leary

Discussion regarding mental health issues in the jail population.

Discussion regarding having Mental Health services in the Columbia County Jail full time, not only on a crisis situation.

M. O'Leary suggested a change in the 2009 Mental Health budget to allow for an increase in their existing contracted services with Twin County Recovery Services, Inc. in order to provide much needed counseling intervention services at the County Jail.

Discussion of tracking the results of patients receiving the services.

Discussion of how the mental health process will work in the jail and who will get the treatment.

Discussion of other counties that have put a full time Psychiatric Social Worker in county jails.

M. O'Leary stated he will establish a control group to track results for 12 to 18 months.

Resolution Request: Requesting authorization to amend the 2009 Mental Health budget to allow for an increase in their existing contracted services with Twin County Recovery Services, Inc. (A0-4322.05-4.000) in order to provide much needed counseling intervention services at the County Jail as a "Pilot Program" for 18 months. Motion by L. Scheer, seconded by E. Young. Motion carried.

M. O'Leary will send a quarterly report to the Health/Mental Health Committee and the Legal Committee with updates regarding this program.

Discussion regarding Judges mandating mental health treatment being required as part of sentencing.

With no further business a motion to adjourn at 1:53 PM, by E. Young, seconded by L. Scheer. Motion carried.