

BUILDINGS /FACILITIES COMMITTEE

May 26, 2009

PRESENT:

**Roy Brown, Chairman
Douglas McGivney
James Keegan
Joseph Finn
George Jahn
Raymond Staats
Leo Pulcher
Margaret Robertson
John Rutkey
Richard Keaveney
Bart Delaney, Jr.**

ABSENT:

Lawrence Andrews- notified

ALSO PRESENT:

**Jacquelyn Lydon, Asst. Dep. Clerk
David Robinson
Robert Pinto
Lynda Scheer
Sally Baker
Philip Williams
Thomas Dias**

PRESS: 1

Chairman Brown called the meeting to order at 5:01 PM.

Chairman Brown distributed a memo regarding the District Attorney's move to 325 Columbia Street from Kary Jablanka. Discussion regarding a memo that was distributed to all committee members regarding Chairman Brown's meeting with Hudson Mayor Scalera.

L. Scheer commended the renovation work that has been completed at the Pine Haven Home by the Facilities Department. She stated it was excellent work.

Facilities: R. Pinto

I. WORK SCHEDULE

- 1. Routine maintenance continues at Solid Waste Stations and the Airport**
- 2. Renovations are in progress at 325 Columbia St. in preparation for the DA office move to the building**
- 3. Mowing and trimming of lawns has begun at County buildings**
- 4. Air conditioners are being serviced and installed for the upcoming season**
- 5. Multiple work orders have been completed at Pine Haven, including: sanitizing ice machine, seasonal flowers have been planted in gardens, furniture moved, kitchen fans cleaned, Ambulette was taken for servicing & repairs, doors repaired, brakes on beds and wheelchairs fixed, bushes were trimmed outside a resident's window, various sinks and toilets repaired, replaced ceiling tiles, electrical outlets installed, window screen repaired in kitchen, wheels on miscellaneous furniture & equipment fixed, installed A/C unit in residents room , light bulbs replaced, etc.**
- 6. A large delivery of copy paper was moved to storage for Central Service Dept.**
- 7. Park benches at the Courthouse have been repaired and refinished as needed**
- 8. Fire inspection has been completed at Pine Haven**
- 9. A gas pump at Kinderhook outpost has been repaired**
- 10. Various parking lots at County buildings have been cleaned up**
- 11. Many boxes have been removed from storage area at 401 and taken to Transfer Station for Tourism Dept.**
- 12. Assistance was provided to Payroll Dept. preparing material for the upcoming mobile shredder**

13. Space at 401 State St. formerly occupied by Solid Waste has been painted & carpet shampooed
14. Chairs and tables were set up (& returned) at Ockawamick for meeting with architects
15. A water fountain has been repaired at 401 State St.
16. A table in 401 Classroom & one in board of Elections have been repaired
17. Boxes of files have been moved to 325 storage area for Board of Elections
18. A drop box has been mounted on a wall for Mental Health Dept.
19. A cabinet lock has been repaired for the Health dept.
20. Sewage pumps have been repaired at the sewage treatment plant in Simons Park

II. PERSONNEL

1. A full time employee remains out of work due to a work related injury.
2. A full time employee remains out of work on half-pay due to non-work related illness.

Buildings: D. Robinson

Columbia County Courthouse

-Meetings have been held with Lothrop Associates on Friday 5/8/09 and Thursday 5/21/09. A concept plan for the Courthouse renovations is close to being finalized and will then be presented to the Unified Court System for their input at a meeting on 6/1/09.

-The project schedule anticipates construction beginning on or about February 2010.

-It is anticipated that the construction will be phased with the elevators and handicap bathrooms constructed first and the additional court facilities following at some point in the future as cost will allow.

325 Columbia Street Renovations

Discussion of all department heads currently occupying 325 Columbia Street.

-Work is underway to fit-up the third floor of 325 Columbia Street to accommodate the Mental Health Local Government Unit. The move date for Mental health is June 15, 2009.

-Following the Mental Health move the second floor offices will be renovated to accommodate the District Attorney. The move date for the District Attorney is June 15 – July 15.

D. McGivney asked if there was a meeting between D. Robinson, Department Heads currently occupying 325 Columbia Street and B. Cozzolino. D. Robinson stated yes on May 12, 2009. When asked what M. O’Leary’s input was D. Robinson stated he gave floor plans on how he wanted the 3rd floor of 325 to be renovated.

Columbia County Communications / EOC Center

-The construction to upgrade/replace the fire alarm system at the Public Safety Building is underway.

-Repairs to the new roof continue by the General Contractor to correct the problems associated with leaks. The manufacturer, sub-contractor, and contractor are working to correct the problems.

Ockawamick

-21 architectural / engineering firms responded to the request for Qualifications on May 7, 2009.

-The subcommittee reviewed all 21-proposals and shortlisted nine firms for oral interviews that will be held Thursday 6/4/09 and Monday 6/8/09.

Resolution Request: Requesting authorization to permit the Philmont Beautification, Inc. to utilize the forecourt of the Tripp Center in Philmont for a Farmer's Market on Sundays from 9:00 am until 2:30 pm, commencing June 7, 2009 through October 18, 2009. Motion by J. Keegan, seconded by L. Pulcher. Motion carried. Refer to Finance.

S. Baker from Philmont Beautification, Inc. discussed the Farmer's Market and submitted a certificate of insurance.

Resolution Request: Requesting authorization for the Chairman of the Board of Supervisors to execute an agreement with Contourcomm, LLC for the purpose of conducting a map study and pre-survey for a Microwave antenna to be located at the Ockawamick building in the amount of \$5,700.00. Motion by L. Pulcher, seconded by J. Keegan. Motion carried. Refer to Finance.

Discussion of the breakdown and proposal of agreement. D. Robinson to e-mail this to all committee members.

Discussion regarding where past microwave path surveys have been completed in Columbia County.

G. Jahn suggested Building and Facilities Committee and Public Works and Solid Waste Committee be merged. R. Brown stated that is the plan as of January 1, 2010.

With no further business, a motion to adjourn at 5:21 pm by L. Pulcher, seconded by G. Jahn, motion carried.