

**BUDGET & SALARY REVIEW COMMITTEE**  
**January 26, 2009**

**PRESENT:**

Lynda Scheer  
Douglas McGivney  
Elizabeth Young

**ABSENT:**

Arthur Baer-notified  
Philip Williams-notified

**ALSO PRESENT:**

Alberta Cox, Deputy Clerk  
John Rutkey  
Cathy Hogencamp  
Dr. George Davis  
Angelo Nero  
Michael O'Leary

**PRESS: 0**

Acting Chair L. Scheer called the meeting to order at 10:10 AM.

Coroners: - Dr. George Davis and Angelo Nero

Heard from Coroners, Dr. Davis and A. Nero on the increase work load, much more paper work and how much the Dept. has grown and changed. They had 189 calls last year. Looking to the Board for the possibility of another Coroner or a position with a different title. Discussion on different avenues to take. L. Scheer asked the Coroners to get more info from the surrounding Counties on what they have in that Department. Include titles and salaries. C. Hogencamp to look at what titles and job description are in the Civil Service.

Human Services/Mental Health: Michael O'Leary

M. O'Leary expressed his concern about two positions that are now have vacancies and that are very essential to the operations of the Department. Discussion on what he needs to do to before coming back to the Budget & Salary committee on the 4<sup>th</sup> of February. Work on the revenues created, expenses and justifications.

Human Resources: John Rutkey

Presented new Flow charts. Stated that modification are needed and stressed that Human Resources should be the mandatory first place to start with personnel.

Discussion on the Hiring Freeze that in effect. J. Rutkey will work with County Attorney on the Resolution. It was added that there should be a hold on all purchases as well.

J. Rutkey asked the committee for continued support toward the HR/Payroll system. Motion by E. Young to continue, seconded by L. Scheer, motion carried.

J. Rutkey stated that the Labor/Management committee was rescheduled to another time, as it conflicted with the Department Head meeting on the 3<sup>rd</sup> of February.

With no further business, motion to adjourn at 11:40 am, by E. Young, seconded by D. McGivney. Motion carried.

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Arthur Baer, Chairman

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Lynda Scheer

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