

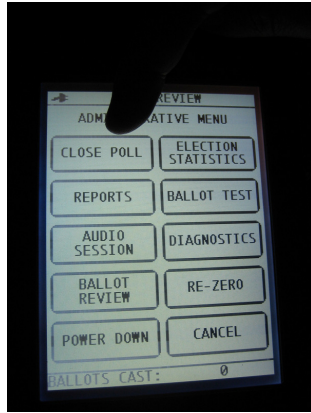
CLOSING THE POLLS: Sequoia/Dominion ImageCast

STEP 1: THE POLLS ARE NOW CLOSING!

Firmly contact the security key (iButton) to the security keypad to enter the Administrator menu. Wait for it to register (be patient!).

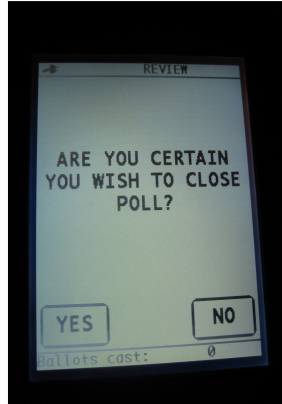


STEP 2: Press the CLOSE POLL option.



The message “Are you certain you wish to close polls?” is displayed. Press **YES**.

STEP 3: The message “Poll is being closed; please wait” is displayed. The results tape is printed.



The message “Would you like to print more copies of this report?” is displayed. Press YES if more than one canvass or Election District is involved or NO if not.

STEP 4: Remove the results tape from the ImageCast. Examine the results tape. Record the numbers of Total Voters.

If required, record the Protective Counter.



All inspectors must sign the Certificate of Inspectors as indicated on the bottom of all tapes.

STEP 5: Once the polls are closed, it is important to properly power down the voting unit.

Firmly (and patiently) contact the security key (iButton) to the key pad.



The Administrator menu is displayed.

STEP 6: Press the POWER DOWN button on the Administrator menu.



The message “Are you certain you wish to shut down tabulator?” is displayed.

Press **YES**.



STEP 7: The message “Please Disconnect Power” is displayed.



Unlock and open the ballot-box door. Power OFF the UPS by firmly pressing the power button.



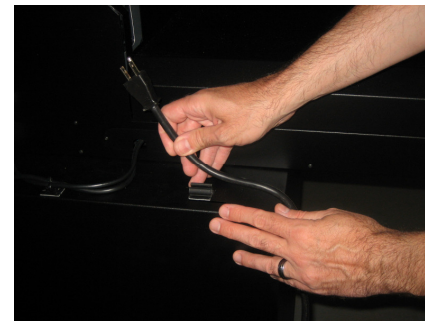
STEP 8: The green status light turns off on the side of the ballot box.

▶▶▶ **Important:** Make sure the red light on the front lower left of the ImageCast (underneath and to the left of the operator screen) goes off.◀◀◀

Disconnect the ATI from the voting machine and return it to the supply box Do not wrap the ATI cable around the ATI—disconnect it entirely.

To close the ballot-box door, rotate the handle and push down. Lock the box and return the keys to the poll bag.

STEP 9: Unplug the machine and secure the power cord in the power-cord storage clip.



STEP 10: Replace the protective foam pieces to the front and back of the ImageCast. If you can, gently turn the monitor to face the ballot box door and then to the front so that it rests on the protective foam cover.



Replace the protective cover over the machine and secure the strap.